Weekly Report for Week Ending 1/28/2018

Inwerken

Connor Fradenburgh

Derek Boonstra

Victor Rauta

Tanner Olason

# **Status Summary**

* Starting the tutorial they want us to do on SAPUI5

## **Top Highlights**

* Met with Maxim and Bastian via Skype
* Set a designated meeting time

## **Top Lowlights**

* Everything seems to be on track at this time.

# **Activities, Accomplishments, and Project Effort**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **Member** | **Activity** | **Description** | **Status** | **Effort** |
| Connor Fradenburgh | Schedule and attend meeting | E-mailed the questions and possible meeting times to Inwerken. Attended the meeting. | Complete | 30min |
| Derek Boonstra | Attend the meeting | Attended the meeting. | Complete | 30min |
| Victor Rauta | Attend the meeting | Attended the meeting | Complete | 30min |
| Tanner Olason | Attend the meeting | Attended the meeting | Complete | 30min |

**Goals for Next Week**

* Plan to finish the tutorial before class next Tuesday
* Start planning and brainstorming ideas
* Get a schedule in place

## **Risks**

|  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- |
| **ID#** | **Status** | **Risk** | **Owner** | **Probability/ Priority** | **Impact** | **Trigger** | **Recommendation / Resolution** |
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**Issues**

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| --- | --- | --- | --- | --- | --- | --- | --- |
| **ID#** | **RID#** | **Status** | **Issue** | **Owner** | **Due Date** | **Impact** | **Recommendation / Resolution** |
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**Project Success Tracking**

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| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| **Project Success Indicator** | 1/26 | 2/02 | 2/09 | 2/16 | 2/23 | 3/02 | 3/09 | 3/16 | 3/23 | 3/30 | 4/06 | 4/13 | 4/20 | 4/27 | 5/04 | |
| Planned milestone events are being met | OK |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| Budget is under control | NA |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| Quality control results are within specifications | NA |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| Change control process shows minimal requests for change | NA |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| Project resources are being supplied per schedule | OK |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| Project team appears to be cohesive and reasonably happy | OK |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| Users seem satisfied with progress of the work | NA |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| Top management remains visibly supportive of project goals | OK |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| Third-party vendors are delivering quality items on schedule | NA |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| Risk events are under control with nothing unusual appearing | OK |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| Project training program is progressing according to plan | OK |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| Relationships with support groups have no identifiable issues | OK |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |

Notes:

1:

2: